



## COVID-19 Services Proposal Template

**Working with Pathways:** Pathways is a one stop shop for all wellness programming needs!

[Pathways Wellness Program](#) manages onsite and online employee wellness programs. We serve a national audience of employers, education systems, communities and affordable housing developments. Our hands-on approach allows organizations to implement tailored wellness initiatives that work within their corporate culture to produce results.

The following is an outline of our current COVID-19 services and estimated costs. To receive a specific quote, please email Liz Kanche at [Liz@pathwayswellnessprogram.com](mailto:Liz@pathwayswellnessprogram.com)

### **Information needed for a Quote:**

- Name and location of each site to deliver services
- Contact person's name and email address
- Requested dates or days of the week and times of the day for clinics(s)
- Payment Choice: Insurance or Company Pay or Patient Pay

### *1. COVID-19 Testing Services: Rapid & PCR* (Please allow 4-6 weeks for optimal timing)

#### **Registration:**

All patients will be registered through the supplied link where they will enter their demographic and insurance information. The link will close 9 days prior to the event. Patients will be asked to sign a prefilled consent form at the time of the testing.

Walk ins will be accepted as supplies last and must complete a consent form with insurance information at the time of registration.

#### **Day of Event:**

Pathway's team of technicians will arrive onsite at the designated client location to administer COVID-19 Rapid Tests. Pathways will supply all testing supplies and medical waste containers and remove all waste upon completion of the clinic. Pathway's staff will be equipped with appropriate PPE.

#### **Results:**

Rapid testing will be done using a nasal swab. The Rapid & PCR test result will be reported on a results card within 15 minutes of the test directly to the patient. Upon a positive result, the team will follow the client's protocol.



## 2. COVID-19 Immunization Clinics

### **Registration:**

All patients will be registered through the supplied link where they will enter their demographic and insurance information. The link will close 9 days prior to the event. Patients will be asked to sign a prefilled consent form at the time of the testing. Walk ins will be accepted and must complete a consent form with insurance information at the time of registration.

### **Scheduling of Staff:**

Scheduling of clinic staff is designed per clinic and will be managed by Pathways to ensure the proper number of nurses. Online registration will be used to collect patient insurance information and to best manage the flow of the event.

Vaccines that require multiple doses to be administered will be managed by Pathways. These follow up clinics will be scheduled upon initial scheduling to ensure proper dosing.

All clinics will offer Flu, all doses of Pfizer & Moderna vaccines and Johnson & Johnson vaccines.

### **Day of Event:**

Our team of Registered Nurses will arrive to administer the vaccines and will bring all necessary paperwork, clinical supplies, and vaccines. The team will remove all medical waste upon completion of the clinic. Clinics made up of more than 30 participants may be staffed by an additional administrative coordinator who will assist in managing paperwork completion, answering questions, and assuring that clinic is kept on track.

For flyers and immunization schedules for your event, please visit [Online Clinic Kit](#).

### **Pricing for Immunization Clinics**

Pathways is available to come onsite to administer vaccines and will bill insurance for the cost of the nurse time, supplies and administration. Most immunization services are a covered benefit under Group Employer Health Plans. For those participants who do not have health benefit coverage, competitive rates and group discounts are available.

Pathways is dedicated to help employees become immunized! While we do not have a set minimum, we are happy to work with you to design a clinic timeframe that best meets your needs. We hope to have 10 immunizations per clinic. If your clinic is unable to reach that threshold, we can bill the site \$65/hour per nurse.



### **Scheduling Changes & Cancellations:**

Scheduling changes happen – and we understand!

Pathways is happy to change your date and time of your event 6 weeks before your event. If a schedule change occurs beyond 6 weeks from the time of your event, a schedule change fee of \$150 will apply.

Pathways works to staff and purchase supplies specifically for your event. Upon an event cancellation, a cancellation fee of \$250 will apply

### **Emergency Protocols**

Medical staff will be supplied with ampules of Epinephrine. In the event of an unlikely allergic reaction, Epinephrine will be administered and 911 will be called.

### **3. COVID-19 Immunization Tracking:**

Pathways will track the immunization status of your employees. Letters will be sent to all employees to respond to Pathways with a copy of their immunization card via mail, fax or email. Data will be maintained and reported to the client upon request.

**After Signed Agreement, what we need from you:** [Please email this info to Soncerae](#)

Wifi Network & Password

Day of event contact person

Directions on where our staff can park and enter the building

Directions on where the patients will enter

Signage outside of and inside of the building where appropriate

Garbage can, tables and chairs per nurse station

A separate waiting area for patients to sit for 15 minutes following the administration of the vaccine

Protocol for a positive COVID-19 Test for employees

### **[How you can help support your employees to get Vaccinated!](#)**

1. Schedule an onsite clinic and allow employees to use paid time to get vaccinated
2. Invite their family and household members to be a part of the event
3. Share Immunization Education with them – [access CDC Print Materials here.](#)
4. [Review the CDC's Workplace Vaccination Program here:](#) [COVID-19 Immunization in the Workplace](#)