

# Immunization Services



Working with Pathways: Your solution for all wellness programming!

Pathways Wellness Program has been a leader in wellness programming for over 25 years, successfully immunizing more than 10,000 people last year. We offer convenient options for employee immunization: onsite clinics, national voucher program, and our weekly wellness clinic at our office in the South Hills of Pittsburgh. Pathway's team works diligently to ensure that the clinic runs smoothly. From providing communication and marketing to ordering vaccines and best staffing the clinic, Pathways handles it all.

**Immunization Service Options:** Onsite Immunization Clinics - Voucher Program - Weekly Wellness Clinic

## Onsite Immunization Clinics

### Schedule a Clinic

Choose a date and time of the day when most employees will be available to attend, minimizing the disruption to work. Pathways offers Flu & COVID-19 immunizations at Fall clinics and are happy to schedule other vaccines later in the year. [You may access a complete list on our website.](#) For vaccines requiring multiple doses, Pathways will schedule a follow-up clinic to ensure all doses are received.

### Registration

To best prepare for the size of the clinic and the type of vaccine(s) to be prepared for Pathways encourages registration. Registrations will be received 8 days prior to the clinic date. Walk ins are welcome for those who miss the registration deadline.

**Online:** Participants will receive a link to submit their information, including insurance details and vaccine requests. Preprinted consent forms will be created and available at the clinic for their signature. |

**Paper:** Participants will complete a Paper Registration Form and email/Fax to Pathways 8 days prior to the event.

### Staffing

Pathways ensures staffing of dedicated clinicians and support staff to handle the clinic flow. Our team will provide all necessary paperwork, clinical supplies, and vaccines, and will ensure proper disposal of medical waste after the clinic.

### Notification of Vaccination

Participants will receive a Notification of Vaccination indicating the date, location and type of vaccine they received at the clinic to be shared with their doctor.

### Changes & Cancellations

Pathways will accommodate changes to your event date and time up to 6 weeks in advance. If a scheduling change occurs within 6 weeks of the event and the clinic must be restaffed, a \$150 fee will apply. In the event of cancellation, the client will be invoiced for the cost of the vaccine procured for the clinic, if they have been purchased.

### Cost of Immunizations

Pathways purchases vaccines from manufacturing companies and are reimbursed by billing insurance or by invoicing the company for the costs associated with nursing services, supplies, and administration. Most immunizations are covered under Health Plans. For participants without health coverage, we offer competitive rates and group discounts.

### Minimums

While we do not have a set minimum number of immunizations required, we recommend aiming for an average of 8 participants per hour. If this threshold is not met, a fee of \$65/hour may apply.

## **National Voucher Program**

Pathways Wellness Program has teamed up with Walgreens to bring a voucher immunization program to your employees.

For remote employees, and those who cannot attend an onsite Immunization Clinic, the voucher program allows employees to receive immunizations at their local Walgreens Pharmacy.

### **How it works:**

Pathways will work with you to determine what vaccines to include in the Voucher Program. The Voucher program must have a start and end date, which will be printed on the Vouchers.

Clients receive a voucher from Pathways to disperse to employees at their discretion. The employee brings the voucher to their preferred Walgreens and receives the requested vaccine.

Pathways will invoice the client monthly as employees redeem the vouchers.

### **Weekly Wellness Clinic & Homebound Visits: Pittsburgh, PA Area**

To help meet the needs of Pittsburgh patients, Pathways has scheduled a weekly clinic in our South Hills office. All are welcome to register for an appointment online to receive their needed immunizations.

Our nurses do House Calls! Homebound patients may request to receive a COVID-19 vaccine at their house. Please call [412-563-8800](tel:412-563-8800) to request a nurse home visit.

## Immunization Clinic Scheduling Form

(click link above to complete online)

Company Name: \_\_\_\_\_

Day of Event Contact Person: \_\_\_\_\_

Preferred Date & Time (allow 4-6 weeks from today): \_\_\_\_\_

Have you held an immunization clinic in the past? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, how many immunizations were performed? \_\_\_\_\_ (estimate is fine!)

Additional Information for Event Staff:

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### What's next?

1. Receive Registration link and share it!
2. Pathways will supply a Registration Report 3 weeks and 10 days prior to the clinic date.
3. Send us Parking/Building Entry Directions
4. Post Signage for inside and outside the building
5. Day of Clinic: Garbage can, tables, and chairs per nurse station

